



School Focused Youth Services Coordinator

THE OPPORTUNITY

Nillumbik Community Health Service Pty Ltd, operating as Carrington Health and healthAbility (CHHA), is recognised as an industry leader in the delivery of innovative primary health care services. We have a demonstrated record of working with communities to strengthen the health and wellbeing of the local population. We offer wide ranging, locally delivered community healthcare services in the North Eastern suburbs of Melbourne, with major hubs in Box Hill and Eltham. We are looking for a **School Focused Youth Services Coordinator** to join our team.

RESPONSIBILITIES

The School Focused Youth Service (SFYS) Coordinator is accountable for strengthening the engagement of students in Grade 5 to Year 12 who are attending school but are vulnerable to or showing signs of disengagement from school.

- Creating partnerships and pathways between schools and community organisations to support at risk young people
- Coordinating the provision of community-based services and programs in partnership with schools and community agencies to support schools to address the needs of at risk young people.
- Identifying and prioritising the collaborative development of interventions targeted towards supporting students at risk of disengagement.
- Organising support networks that build the capacity of key school staff to support these students.
- linking key school staff, community workers and parents with appropriate programs, support options and resources
- The Co-ordinator will ensure that SFYS Program delivery is part of an integrated suite of youth services provided by Nillumbik Health and will work closely with the Youth Team to achieve an integrated approach

SKILLS & EXPERIENCE

- A relevant tertiary qualification in Social Work, Youth Work or Education or relevant discipline
- Demonstrated understanding of the complexity of issues that exist for at risk young people.
- Well-developed skills in program planning, review and evaluation.
- Ability to manage program resources and flexible funding with program guidelines.
- Highly developed interpersonal skills, including liaison, collaboration, negotiation and facilitation.
- Strong verbal and written skills, including presentation to professionals, colleagues and program stakeholders.
- Demonstrated ability to develop and maintain effective professional relationships with networks, ideally within the education and community sectors.
- Ability to work independently, and ability to develop and take the lead with collaborative initiatives.



- Ability to advocate on behalf of young people, the SFYS program.
- An understanding of the Victorian Education System and an understanding of and insights into the cultural diversity of school settings.
- Developed knowledge of youth support programs and resources.
- Ability to establish and maintain effective administrative processes.
- Demonstrated proficient computer skills in MS Office applications (Word and Excel)
- Experience working in community/public health or community-based setting.

The position will be a fixed term contract of 12 months, in a part time capacity of 0.8 FTE.

To view the position description, please go to <https://healthability.org.au/about-us/careers/> click on "current vacancies". Any enquiries can be made to Anne Lyon, General Manager Mental Health, alyon@carringtonhealth.org.au

If you meet the criteria and you are looking for a dynamic role during a period of growth and transformation - we'd love to hear from you. Please apply here by submitting a cover letter addressing the key selection criteria with your CV. Thank you for your time and interest and please note, only shortlisted applicants will be contacted directly. "no agencies please"

Closing Date for applications: Friday 15th January 2021.